

Grantee Type

Please select your grantee type: Grantee

Grantee State

In which state is the grantee located? California
(for multiple state selections hold CTRL+Key)

Grantee Information

Grantee Name San Jose
Name of Organization or Department Administering Funds City of San Jose Housing Department
Organizational DUNS#: 063541874
Grant Number S09-MY-06-0021
Grant Amount \$4,128,763
Identify the Field Office San Francisco
Identify CoC(s) in which the grantee and/or subgrantee(s) will provide HPRP assistance. CA-500 - San Jose/Santa Clara City & County CoC

HPRP Contact Name

Prefix

First Name Jessica

Middle Name

Last Name Scheiner

Suffix

Title Senior Development Officer

HPRP Contact Address

Street Address 1 200 E. Santa Clara Street

Street Address 2

City San Jose

State California

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Extension

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Report Period and Status

Select the Reporting Period for this Performance Report 10/01/09 - 12/31/09

Indicate Report Type QPR

Indicate Performance Report Status Preliminary

Persons and Households Served

In the first row ("Total Served"), enter the total unduplicated number of persons and households served with HPRP Homelessness Prevention Assistance and HPRP Homeless Assistance (Rapid Re-Housing) in the current quarter and for the grant to date. In the rows under "Total Served by Activity (#)," enter the number of persons and households served with each type of assistance.

Total Served

Homelessness Prevention					Homeless Assistance				TOTAL							
					Pers ons		Hshl ds		Pers ons		Hshl ds					
Total Served					Qua rter	Gra nt to Date	Qua rter	Gra nt to Date	Qua rter	Gra nt to Date	Qua rter	Gra nt to Date				
Total Served					245	245	132	132	69	69	42	42	313	313	163	163

Total Served by Activity (#)

Homelessness Prevention				Homeless Assistance				TOTAL						
		Pers ons		Hshl ds		Pers ons		Hshl ds		Pers ons		Hshl ds		
Activities		Qua rter	Gra nt to Date	Qua rter	Gra nt to Date	Qua rter	Gra nt to Date	Qua rter	Gra nt to Date	Qua rter	Gra nt to Date	Qua rter	Gra nt to Date	

Financial Assistance												
Rental assistance	173	173	91	91	25	25	15	15	198	198	103	103
Security and utility deposits	17	17	8	8	18	18	10	10	35	35	16	16
Utility payments	70	70	28	28	0	0	0	0	70	70	28	28
Moving cost assistance	0	0	0	0	2	2	1	1	2	2	1	1
Motel & hotel vouchers	0	0	0	0	0	0	0	0	0	0	0	0
Total-Financial Assistance	206	206	106	106	32	32	19	19	238	238	121	121

Housing Relocation & Stabilization Services												
Case management	200	200	103	103	44	44	28	28	244	244	128	128
Outreach and engagement	0	0	0	0	0	0	0	0	0	0	0	0
Housing search and placement	61	61	34	34	32	32	22	22	92	92	48	48
Legal services	0	0	0	0	0	0	0	0	0	0	0	0
Credit repair	0	0	0	0	0	0	0	0	0	0	0	0

Applicant: City of San Jose

S-09-MY-06-0021

Project: CSJ Homeless Prevention & Rapid Re-housing Program

HPRP_012937

Total-Housing Relocation & Stabilization Services	231	231	122	122	69	69	45	45	299	299	156	156
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Housing Outcomes of Persons Served with Homelessness Prevention Assistance

In the cells below, enter the number of persons who resided in each of the destinations provided after HPRP Homelessness Prevention Assistance ended, in the current quarter and the total for the grant to date.

Housing Outcomes (All Leavers Only)

Homelessness Prevention				Grant to Date		
Destination	Persons	Quarter	% of Total	Persons	%	% of Total
Permanent Destinations						
Permanent supportive housing for formerly homeless persons (such as SHP, S+C, or SRO Mod Rehab)	0	0.00%	0.00%	0	0.00%	0.00%
Rental by client, no housing subsidy	6	85.71%	60.00%	6	85.71%	60.00%
Rental by client, VASH housing subsidy	1	14.29%	10.00%	1	14.29%	10.00%
Rental by client, other (non-VASH) housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Owned by client, no housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Owned by client, with housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with family, permanent tenure	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with friend, permanent tenure	0	0.00%	0.00%	0	0.00%	0.00%
Total Persons Leaving for Permanent Destinations	7	100.00%	70.00%	7	100.00%	70.00%
Temporary Destinations						
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	0	0.00%	0.00%	0	0.00%	0.00%
Transitional housing for homeless persons (including homeless youth)	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with family, temporary tenure	1	100.00%	10.00%	1	100.00%	10.00%
Staying or living with friend, temporary tenure	0	0.00%	0.00%	0	0.00%	0.00%
Hotel or motel paid for without emergency shelter voucher	0	0.00%	0.00%	0	0.00%	0.00%
Place not meant for human habitation	0	0.00%	0.00%	0	0.00%	0.00%
Safe Haven	0	0.00%	0.00%	0	0.00%	0.00%
Total Persons Leaving for Temporary Destinations	1	100.00%	10.00%	1	100.00%	10.00%
Institutional Destinations						
Psychiatric hospital or other psychiatric facility	0	0.00%	0.00%	0	0.00%	0.00%
Substance abuse treatment facility or detox center	0	0.00%	0.00%	0	0.00%	0.00%
Hospital (non-psychiatric)	0	0.00%	0.00%	0	0.00%	0.00%
Jail, prison or juvenile detention facility	0	0.00%	0.00%	0	0.00%	0.00%
Foster care home or foster care group home	0	0.00%	0.00%	0	0.00%	0.00%
HPRP Quarterly Performance Report			Page 7	01/14/2010		

Total Persons Leaving for Institutional Destinations	0	100.00%	0.00%	0	100.00%	0.00%
Miscellaneous						
Other Destinations	0	0.00%	0.00%	0	0.00%	0.00%
Deceased	0	0.00%	0.00%	0	0.00%	0.00%
Don't know / refused	2	100.00%	20.00%	2	100.00%	20.00%
Missing this information	0	0.00%	0.00%	0	0.00%	0.00%
Total for Miscellaneous	2	100.00%	20.00%	2	100.00%	20.00%
TOTAL PERSONS WHO LEFT THE PROGRAM	10		100.00%	10		100.00%

Housing Outcomes of Persons Served with Homeless Assistance

In the cells below, enter the number of persons who resided in each of the destinations provided after HPRP Homeless Assistance ended, in the current quarter and the total for the grant to date.

Housing Outcomes (All Leavers Only)

Homeless Assistance						
		Quarter				
Destination	Persons	%	% of Total	Persons	%	% of Total
Permanent Destinations						
Permanent supportive housing for formerly homeless persons (such as SHP, S+C, or SRO Mod Rehab)	0	0.00%	0.00%	0	0.00%	0.00%
Rental by client, no housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Rental by client, VASH housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Rental by client, other (non-VASH) housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Owned by client, no housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Owned by client, with housing subsidy	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with family, permanent tenure	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with friend, permanent tenure	0	0.00%	0.00%	0	0.00%	0.00%
Total Persons Leaving for Permanent Destinations	0	100.00%	0.00%	0	100.00%	0.00%
Temporary Destinations						
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	0	0.00%	0.00%	0	0.00%	0.00%
Transitional housing for homeless persons (including homeless youth)	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with family, temporary tenure	0	0.00%	0.00%	0	0.00%	0.00%
Staying or living with friend, temporary tenure	0	0.00%	0.00%	0	0.00%	0.00%
Hotel or motel paid for without emergency shelter voucher	0	0.00%	0.00%	0	0.00%	0.00%
Place not meant for human habitation	0	0.00%	0.00%	0	0.00%	0.00%
Safe Haven	0	0.00%	0.00%	0	0.00%	0.00%
Total Persons Leaving for Temporary Destinations	0	100.00%	0.00%	0	100.00%	0.00%
Institutional Destinations						
Psychiatric hospital or other psychiatric facility	0	0.00%	0.00%	0	0.00%	0.00%
Substance abuse treatment facility or detox center	0	0.00%	0.00%	0	0.00%	0.00%
Hospital (non-psychiatric)	0	0.00%	0.00%	0	0.00%	0.00%
Jail, prison or juvenile detention facility	0	0.00%	0.00%	0	0.00%	0.00%
Foster care home or foster care group home	0	0.00%	0.00%	0	0.00%	0.00%
Total Persons Leaving for Institutional Destinations	0	100.00%	0.00%	0	100.00%	0.00%

Miscellaneous						
Other Destinations	0	0.00%	0.00%	0	0.00%	0.00%
Deceased	0	0.00%	0.00%	0	0.00%	0.00%
Don't know / refused	1	100.00%	100.00%	1	100.00%	100.00%
Missing this information	0	0.00%	0.00%	0	0.00%	0.00%
Total for Miscellaneous	1	100.00%	100.00%	1	100.00%	100.00%
TOTAL PERSONS WHO LEFT THE PROGRAM	1		100.00%	1		100.00%

Expenditures by Activity

In the cells below, enter the amount of funds expended (costs incurred, not necessarily drawn down) for each activity type, in the current quarter and for the grant to date.

Expenditures (\$)

Activities	Homelessness Prevention		Homeless Assistance		Total	
	Quarter	Grant to Date	Quarter	Grant to Date	Quarter	Grant to Date
Financial Assistance	0	0	0	0	0	0
Housing Relocation & Stabilization Services	0	0	0	0	0	0
Data Collection & Evaluation					0	0
Administration					6,590	6,590
TOTAL					6,590	6,590

Grant Allocation

Did the grantee meet the 9/30 deadline to award or enter into legally binding agreements with subgrantees? Yes

Grantee and Subgrantee/Contractor Allocations

Activity	Amount of HPRP Funds Retained by Grantee	Amount of HPRP Funds Awarded To Subgrantee (s) / Contractor s(s)	Total
Financial Assistance	\$0	\$2,502,393	\$2,502,393
Housing Relocation and Stabilization	\$0	\$1,120,000	\$1,120,000
Data Collection and Evaluation	\$0	\$283,992	\$283,992
Administration	\$103,218	\$100,382	\$203,600
Total	\$103,218	\$4,006,767	\$4,109,985

HPRP Grant Amount	\$4,128,763
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Subgrantee/Contractor List Attachment

Document Type	Required?	Document Description	Date Attached
Subgrantee Attachment	Yes	HPRP Sub Grantee Q2	01/12/2010

Attachment Details

Click on "HPRP Subgrantee List Template" on the left menu bar. Complete the spreadsheet, save it to your computer, and upload it to e-snaps using the "Browse" button. Excel and zip are the only file types allowed.

Document Description: HPRP Sub Grantee Q2

Projected Persons and Households to be Served

Enter the total number of persons and households estimated to be served with HPRP Homelessness Prevention assistance and HPRP Homeless Assistance by the end of the grant period. For more instructions, click on "Instructions" on the left menu.

Total to be Served by Activity(#)

Activities	Homelessness Prevention		Homeless Assistance		Total	
	Persons	Hshlds	Persons	Hshlds	Persons	Hshlds
Financial Assistance						
Rental assistance	383	177	383	176	766	353
Security and utility deposits	0	0	0	0	0	0
Utility payments	0	0	0	0	0	0
Moving cost assistance	0	0	0	0	0	0
Motel & hotel vouchers	0	0	0	0	0	0
Total-Financial Assistance	383	177	383	176	766	353
Housing Relocation & Stabilization Services						
Case management	381	177	381	176	762	353
Outreach and engagement	0	0	0	0	0	0
Housing search and placement	0	0	0	0	0	0
Legal services	88	41	88	41	176	82
Credit repair	0	0	0	0	0	0
Total-Housing Relocation & Stabilization Services	469	218	469	217	938	435
TOTAL TO BE SERVED	852	395	852	393	1,704	788

Homelessness Prevention - Other Risk Factors to be Used

For Homelessness Prevention activities, in addition to HPRP eligibility requirements, are there other risk factors that will be used to determine eligibility and/or prioritization for homelessness prevention assistance? Yes

If yes, identify the criteria to be used and provide a brief description, including how the criteria will be used (e.g. limited to only certain types of HPRP assistance or applied across all subgrantees and types of assistance) and rationale for why the criteria were chosen (limit 2500 characters).

Subrecipient agencies will use an initial intake/screening process utilizing a Self-Sufficiency Matrix to determine potential clients' eligibility and appropriateness for HPRP assistance.

The initial intake/screening process will consist of basic client information as well as completion of eight key domains of the Self-Sufficiency Matrix:

- *Income,
- *Employment,
- *Housing,
- *Child Care,
- *Legal,
- *Life Skills,
- *Safety, and
- *Credit History

To determine HPRP eligibility, program staff will calculate the total points a household receives in these eight domains as a percentage of the total possible points. Any household whose calculated percentage falls between 51% - 70% of possible points is eligible for HPRP assistance. For instance, if an individual without children scores 21 out of a possible 35 points (or 60% of possible points) in the 8 domains of the Self-Sufficiency Matrix, that person would qualify for assistance. A family that receives 19 out of a possible 40 points (or 48% of possible points) would not qualify for assistance.

Any household whose score is too low to qualify for assistance must be referred by program staff to service providers that can provide a higher level and/or a longer term of assistance. Any household whose score is too high should be referred to providers of one-time assistance or other services as appropriate.

HMIS Plan for Entering Data

Will beneficiary data be entered (or uploaded at least quarterly) into a single HMIS at the grantee level in order to generate unduplicated data for "Persons and Households Served" questions in the QPR? Yes

If yes, briefly describe the HMIS to be used and the plan to ensure data quality (completeness and accuracy)(limit 2000 characters).

The Community Technology Alliance will provide the City of San Jose's HPRP funded agencies with new HMIS SCC enhancements to efficiently serve clients needing immediate and temporary assistance: basic end user and confidentiality training for HPRP staff new to HMIS; retraining for staff new to the HPRP project; design and implementation of HPRP-specific assessments, enhanced referral capabilities for HPRP providers, use of the Client Outcome Measurement (COM), formerly known as the Self Sufficiency Matrix, understanding of and compliance with HUD data standards updated to HPRP specifications, program specific HPRP reporting capabilities, and other enhancements to be determined by partners, the City and County and other stakeholders.

During the life of the project, Community Technology Alliance will provide intense and ongoing training and support to the City's designated HPRP provider and all HMIS partnering agencies to use the COM, updated HUD Data Standards, project description requirements, enhanced assessments and referral capabilities in order to make the best use of community resources. Community Technology Alliance will also provide the secure technical infrastructure required with minimal interruption to service.

The City of San Jose Department of Housing works closely with the Community Technology Alliance to ensure that data collected by HPRP funded programs effectively informs stakeholders on the lessons learned from focusing efforts towards quickly rehousing and stabilizing community members in transition and applying best practices.

If no, briefly describe the HMIS(s) and/or other comparable client-level database(s) that will be used by one or more subgrantees and the plan to ensure data quality (completeness and accuracy)(limit 2000 characters).

Authorizing Information and Certification

The Name of the Authorized Grantee Official should be the same as submitted in the HPRP Substantial Amendment, unless there has been a change.

Name of Authorized Grantee Official Jessica Scheiner

Title/Position Sr Development Officer

I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001, 1010, 1012; 31 USC 3729, 3802).

Check for Certification ☒

Summary

Part	Last Updated
Grantee Type	No Input Required
Grantee State	01/05/2010
Grantee Information	01/05/2010
Report Period and Status	01/05/2010
Persons and Households Served	01/05/2010
Housing Outcomes Homelessness Prevention	01/11/2010
Housing Outcomes Homeless Assistance	01/11/2010
Expenditures by Activity	01/14/2010
Grant Allocation	01/11/2010
Subgrantee/Contractor List Attachment	01/12/2010
Projected Persons and Households to be Served	01/11/2010
Homelessness Prevention Risk Factors	01/11/2010
HMIS Plan for Entering Data	01/11/2010
Authorizing Information and Certification	01/14/2010